

## *Financial training For non financial staff*



*The financial training specialists*

### **What can we standardise (Budgeting, Profit)**

We're still thinking about managing costs. One way of doing this is to standardise.

We see this all the time in manufacturing. Get into any Ford car, and you'll see standard parts right across the entire model range. Not every part, obviously, but many.

That's easy in manufacturing, but what about in a service industry; or an HR or Finance department? Even here, where every transaction is different, there is still a lot of commonality. There are still processes to be followed, documents, and communications.

In a lawyers' office, every case is different, and every lawyer working on each case is different. Yet there will be a lot of similarities in the way each case is processed. If we can capture those similarities and standardise them, we can speed up the process. We can also make it quicker and easier (and therefore cheaper) for lawyers to work on their colleague's cases.

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